

BID PROJECT: Pre-Owned School Bus Bid 2021-2022

INSTRUCTIONS TO BIDDERS

SUBMISSION OF BIDS:

Sealed proposals will be received until 2:00 PM on Wednesday, March 10, 2021, at the Lapeer Community Schools Administration & Services Center, 250 Second Street, Lapeer, MI 48446. Bid proposals received on or before the Due Date will be opened and read aloud by the Owner, or its designee, remotely via Zoom Conference Call starting at 2:00 PM ET on Wednesday, March 10, 2021.

Label the sealed bid envelope as follows: Sealed Bid for Pre-Owned School Buses 2021-2022. Faxed or emailed bids will not be accepted. Bids must be delivered by the date and time stated above to:

Lapeer Community Schools
Mark Rajter
250 Second Street
Lapeer, MI 48446

To join the Bid Opening meeting on Wednesday, March 10, 2021 at 2:00PM ET, go to:
<https://zoom.us/j/91889003960?pwd=cm53L0JCeUFhaUNpd3d0ZTFLVFpoUT09>
Meeting ID: 918 8900 3960
Password: rdXpn0

It is highly suggested that you create and test a Zoom account before the meeting.

Bids will only be accepted if they complete all forms provided in the bid packet. All Proposals shall be accompanied by a sworn and notarized statement disclosing any familial relationship that exists between the School District and/or any employee of the bidder and any member of the Board of Education/Superintendent of the Lapeer Community Schools. All Proposals must also include the executed form certifying the bidder's status as a non "Iran Linked Business" as defined by Michigan Public Act 517 of 2012. Proposals that do not include these statements will not be considered or accepted by the Board of Education.

Bid packs/specifications will be available Wednesday, February 24, 2021 on the State of Michigan SIGMA Vendor Self Service website, as well as on Lapeer Community Schools website: www.lapeerschools.org under Administration/Business/LCS Bids. Lapeer Community Schools reserves the right to accept or reject any or all bids. Any bid may be withdrawn at any time prior to the scheduled time and date for the receipt of bids. Bids received after the specified time and date will not be opened.

Bids shall be made in full conformity with all the conditions set forth in the instructions and specifications. All questions concerning the bid specifications should be directed to Linda Thompson, Director of Transportation, Lapeer Community Schools, at lthompson@Lapeerschools.org with the following subject line: "LCS Pre-Owned Bus Bid 2021-22- Request for Clarification".

TAXES:

Each bid shall include and the successful bidder shall pay any and all applicable taxes.

ERRORS/OMISSIONS/DISCREPANCIES:

Bidder shall not be allowed to take advantage of errors, omissions, or discrepancies in the specifications.

QUALIFICATIONS OF BIDDER:

Any bidder may be required to furnish financial references during the bid review and evaluation process.

ADDENDA:

Any verbal information obtained from or statements made by any representative of the school district shall not be construed as in any way amending the attached instructions, specifications, or documents. Only such corrections or addenda as are in writing to all bidders shall become a part of instructions, specifications or documents. Make reference to any such written addenda on the Bid Proposal Form.

AWARD OF BIDS:

The Board of Education reserves the right to accept or reject any or all bids, to award to other than low bidder, to award by item, group of items, or total bid, to waive irregularities and/or informalities, to negotiate with any or all of the bidders, and in general to make the award in any manner deemed by it, in its sole discretion, to be in the best interests of the School District.

DEFENSE AND INDEMNIFICATION

The successful bidder shall defend, indemnify, and hold harmless the Lapeer Community Schools (including its officials, officers, employees, and agents) from any and all claims, suits, losses, damages, costs, fines, expenses (including costs of defense, settlement and attorney's fees), and causes of actions, including any judgments which may be entered against them, arising out of or caused by, directly or indirectly, in whole or in part, any act, error, or omission of the successful bidder or their employees, agents, or representatives. The obligation of successful bidder to defend, indemnify, and hold harmless the Lapeer Community Schools as described above shall survive and continue after delivery and/or installation, acceptance by Lapeer Community Schools, and final payment.

Specifications and Requirements: Attachment "A"
